

NEW PROCEDURE PACK-SLIP/ ORDER LABEL DOWNLOAD & PRINT

KNOW THE NEW PROCESS

- In current process, on **PACK** page of order processing, there are two tabs for printing and downloading of pack-slips: a) **PRINT LABELS** & b) **DOWNLOAD LABELS**
- In the new process, **DOWNLOAD LABELS** tab will be replaced by **REQUEST LABELS**

DASHBOARDPRODUCT LISTING NewORDERS +PROMOTIONS +PAYMENTS +SERVICES +ANALYTICS BetaHELP New +

IMP: From 15th May 2017 onwards, 100% adherence to the packaging guideline will be mandatory. Please order required packaging materials to avoid any pickup rejections.

Confirm

Pick

Pack
Pack your SKUs & print invoice

Ready To Ship





Manifests

Select Shipment Provider ?

VIEW AND REPRINT PACK SLIPS

PRINT LABELS

REQUEST LABELS

SKU	Shipment Provider	Duration left for the breach of sla	Ordered Quantity	Ready to Ship	Delivery type
  DRESS306.XXL	Delhivery	RTO Charge will be applied once the SLA is breached	1	1	
  DRESS306.L	Delhivery	RTO Charge will be applied once the SLA is breached	1	1	

DOWNLOAD LABELS

is being replaced by

REQUEST LABELS

EASE OF USE

- In current process, if you click on **PRINT LABELS**, a new tab gets open on your computer and invoices gets downloaded, you need to wait until complete downloading process gets completed
- In the new process, a new tab will get open on your computer with a blank page and invoices can be downloaded, once the invoice processing is complete. This process will help in avoiding partial invoice downloading
- In pack state, click on **REQUEST LABELS** to download & print pack-slips
- A popup will appear & **VIEW AND REPRINT PACKSLIPS** will get open in new tab

Read the popup message

The screenshot shows the Voonik.com order processing interface. A browser window displays the URL `localhost:3020/order_processing#/pack`. A popup message from `localhost:3020` states: "Your Request for labels has been queued. The Labels will be generated shortly. Stay tuned and download the same." The interface includes a progress bar with steps: Confirm, Pick, Pack (highlighted), Ready To Ship, and Manifests. Below the progress bar, there is a "Select Shipment Provider" dropdown and a "3 items selected" indicator. Three buttons are visible: "VIEW AND REPRINT PACK SLIPS", "PRINT LABELS", and "REQUEST LABELS" (highlighted). A table lists the items:

SKU	Shipment Provider	Duration left for the breach of sla	Ordered Quantity	Ready to Ship	Delivery type
ROYALBLUECREPE.XL	Ekart	RTO Charge will be applied once the SLA is breached	1	1	
MART1268-L	Aramex	RTO Charge will be applied once the SLA is breached	1	1	
DRESS306.L	Delhivery	RTO Charge will be applied once the SLA is breached	1	1	


HOW TO DOWNLOAD & PRINT LABELS?

- Newly requested pack-slips will be highlighted as **New!**
- You will be able to download pack-slips by clicking on the pack-slip ids
- To print a pack-slips, please click on **PRINT LABELS**

Newly Requested Pack-slip

Click to download Pack-slip

DASHBOARD PRODUCT LISTING ^{New} ORDERS PROMOTIONS PAYMENTS SERVICES ANALYTICS ^{Beta} HELP ^{New}					
IMP: From 15th May 2017 onwards, 100% adherence to the packaging guideline will be mandatory. Please order required packaging materials to avoid any pickup rejections.					
Pack Slips					
Pack Slip Id	Shipment Providers	SKU	No of Orders	Pack Slip First Printed At	Actions
50279167 ^{New!}	Aramex, Delhivery, Ekart	ROYALBLUECREPE.XL, DRESS306.L, MART1268-L	3	May 15, 2017 5:35:01 PM	Print Labels

DASHBOARD PRODUCT LISTING ^{New} ORDERS PROMOTIONS PAYMENTS SERVICES ANALYTICS ^{Beta} HELP ^{New}					
IMP: From 15th May 2017 onwards, 100% adherence to the packaging guideline will be mandatory. Please order required packaging materials to avoid any pickup rejections.					
Pack Slips					
Pack Slip Id	Shipment Providers	SKU	No of Orders	Pack Slip First Printed At	Actions
50279167 ^{New!}	Aramex, Delhivery, Ekart	ROYALBLUECREPE.XL, DRESS306.L, MART1268-L	3	May 15, 2017 5:35:01 PM	
50279166 ^{New!}	Aramex, Ekart	TestA04_sku_5267, STYLE32_m, VB183-L, STYLE32_xl, TestA03_sku_0779, TSDAK6020AL, SKT-102-s, STY-9079, shreeji-orange, z blue	13	May 15, 2017 5:33:20 PM	Print Labels
50279165 ^{New!}	Delhivery	DRESS306.XXL	1	May 15, 2017 5:22:24 PM	Print Labels
50279164 ^{New!}	Delhivery	JC1146	1	May 15, 2017 10:53:56 AM	Print Labels

Request of label/
pack-slip in
progress

Print label/
pack-slip

THANK YOU

Please write to Seller Support Team for any assistance

SS TICKET can be created by clicking on **CONTACT SELLER SUPPORT** on the Seller Panel